

VACANCY

MCB GROUP

LOCATION: BONAIRE

SENIOR OFFICER – OPERATIONAL RISK MANAGEMENT
RISK DEPARTMENT

JOB DESCRIPTION

The Senior Officer Operational Risk Management supports the Risk Department in implementing key risk management tools and methodologies under the guidance of senior leadership. The role involves reviewing business processes to identify potential risk exposures and ensuring these are clearly translated into actionable insights for business units. It requires strong analytical and critical thinking skills, along with attention to detail and effective communication, to support the preparation of reports, presentations, and risk-related advice for management.

KEY ACCOUNTABILITIES

- **Operational Risk Execution & Process Review:** Support the execution of the operational risk framework by facilitating process reviews, workshops, and documentation of findings. Identify and assess risks within business processes, ensure accurate recording in risk systems, and follow up on action plans with business units to ensure implementation of improvements. Promote consistent use of a common risk language across the organization.

- **Risk Assessments (NIRA & RCSA):** Coordinate and facilitate key risk assessments, including New Initiative Risk Assessments (NIRA) and Risk & Control Self-Assessments (RCSA), as well as monthly risk reporting (RAM) to support management oversight and decision-making.

- **Policies & Procedures Review:** Support the review, development, and application of risk-related policies and procedures, ensuring they are clear, practical, and aligned with how risks are mitigated within the business context.

- **Risk Identification & Root Cause Analysis:** Analyze incidents and operational risks holistically to identify root causes and propose effective, sustainable mitigation measures that address both immediate issues and underlying drivers.

- **Communication & Risk Reporting:** Prepare clear and structured risk communications and reports for management, committees, and boards, including risk insights, root cause analysis, and recommended actions in line with risk management standards.

- **Role Complexity & Impact:** This role plays an important part in strengthening the bank's operational risk culture by actively engaging stakeholders in risk discussions and promoting awareness of potential impacts on processes and controls. The incumbent facilitates meetings, captures accurate and detailed information, and ensures high-quality reporting that supports informed decision-making and effective risk oversight.
  Through thoughtful questioning and stakeholder engagement, the role helps drive a proactive risk mindset across the business, encouraging teams to recognize and address control weaknesses and process gaps. The position also supports the development of risk maturity by starting with less complex issues and progressively taking on more complex risk topics as experience grows.

FUNCTIONAL COMPETENCIES

- Ability to deal with all information of the department entrusted to him/her in an extreme confidential manner;
- Possesses the confidence to advise the business and management in the area of financial and non-financial risk management
- Ability to critically look at business processes and delineate inherent risks, understand the value in the separation of duties and identify areas for improvement
- Has a general knowledge of the Bank's policies and procedures and through ongoing investigations is willing to advance that knowledge;
- Excellent communication skills in order to interact with colleagues; and these skills including fluency in English and Dutch in writing and speech
- Ability to work with the following computer applications: Word, Excel, Microsoft Outlook, AS 400 and local systems designed to facilitate workflow (i.e.: Decision Pro, CLP, Therefore, Enact);

QUALIFICATIONS: EDUCATION AND EXPERIENCE

Education: A (post) academic (WO) degree in Business Administration, Economics, Risk Management
- Any training or certificate related to financial and on-financial risk areas is a pre/advantage.

Experience Requirements:
Preferably at least 3 years of relevant work experience with a proven track record in Risk Management or Audit.

IF YOU ARE PASSIONATE ABOUT THIS JOB OPPORTUNITY AND WANT TO DRIVE EXCELLENCE IN THE INSURANCE SECTOR, WE WOULD LOVE TO HEAR FROM YOU.

SCAN THE QR CODE OR CLICK THE LINK BELOW TO START YOUR APPLICATION NOW!

Note: This job vacancy is not designed to cover or contain a comprehensive list of activities, duties or responsibilities that are required of the incumbent for this position.

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